

UPK Scholarship Income & Residency Verification Form 2022-2023



Parents/Guardians are to submit this form directly to the UPK provider where the student will be attending. This form is required to document the parents' eligibility for a UPK scholarship based on their family annual total income and to document that families receiving scholarship assistance are residents of Cuyahoga County. Please attach the document(s) used to verify the parents' income and residency.

UPK Provider Name: _____

Date: _____

UPK Student Name: _____

Child's Care Arrangement: (Check if either apply)

Foster Care

Kinship Care

Parent/Guardian Name: _____

Family Size and Income:

Family Size: _____ Annual Total Family Income: \$ _____

Eligibility Based on 2022-23 Federal Poverty Guideline -- Annual Total Income

Household Members	50% Scholarship	33% Scholarship
	Annual Total Family Income	Annual Total Family Income
2	\$36,620 or less	\$36,621 to \$73,240
3	\$46,060 or less	\$46,061 to \$92,120
4	\$55,500 or less	\$55,501 to \$111,000
5	\$64,940 or less	\$64,941 to \$129,880
6	\$74,380 or less	\$74,381 to \$148,760
7	\$83,820 or less	\$83,821 to \$167,640
8	\$93,260 or less	\$93,261 to \$186,520
9	\$102,700 or less	\$102,701 to \$205,400
10	\$112,140 or less	\$112,141 to \$224,280

Calculate a family's Annual Total Income using the attached documentation **OR** use Line 9 from IRS 1040 Tax Return, **OR** Box 5 on their W-2(s). Note: Annual Total Income and family size must be entered into ChildPlus.

Documentation to Verify Annual Total Family Income and Residency:

Proof of Income: (Check all that apply and Attach)

- Two most recent check stubs (PREFERRED)
- Prior year's tax return **OR** IRS Form W-2
- Unearned income statement (e.g. SSD, Child Support)
- Statement/documentation of self-employment
- Childcare Authoriza. Letter for subsidized care (Only if co-pay)

Proof of Residency: (Check all that apply and Attach)

- Childcare Subsidy Authorization Letter
- Most recent check stub with home address
- Current form of identification with address
- Current utility bill

Parent Signature:

I attest that all income and residency information is true and accurate, and I will inform the provider of any changes. I understand that by submitting this information my child is entitled to scholarship assistance of fifty percent of the parent fee if my income is equal to or less than 200% of the Federal Poverty Level (FPL); or scholarship assistance of thirty-three percent of the parent fee if my income is more than 200% of the FPL but equal to or less than 400% of the FPL. Furthermore, I agree that, if I sign this electronically, it will constitute an e-signature and I consent that my e-signature shall be given the same legal force, validity, and effect as my handwritten or manual signature.

Parent Signature _____

Print Parent Name _____

THE FOLLOWING INSTRUCTIONS ARE FOR UPK SCHOOL STAFF ONLY: The original income/residency application shall be placed in the student's file. - To submit this application via email (preferred): Scan this form and all relevant documents and email to Invest In Children at: UPKScholarships@jfs.ohio.gov. Please include the word SCHOLARSHIP in the subject line. (This form must be included to ensure timely processing.) To submit this application via mail: Please send to Invest in Children, 8111 Quincy Ave. 2nd Floor, Cleveland, OH 44104

Invest in Children Use Only:

Eligible:

Ineligible:

Scholarship Rate: 50%:

33%:

Date: _____ Reviewed By: _____