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# Family Service Aide 2 / Child Care Room(Job Id 1055)

**Location:** US:OH:Cleveland

**Category:** Division of Children  
& Family Services

**Salary:** 16.60-0.00 USD

**Post Date:** 11/10/2022

**Close Date:** 11/24/2022

## Description

Department: Division of Children and Family Services

Anticipated Work Schedule: Variable / 7 days a week operation

Reports To: Social Service Supervisor

Full Time or Part Time: Full Time

Regular or Temporary: Regular

Bargaining Unit: AFSCME 1746

Classified or Unclassified: Classified

### Summary

DCFS works to assure children at risk of abuse and neglect are protected and nurtured within a family and with the support of the community as we strive to end the over-representation of people of color in the child welfare system. Safety, permanency, and well-being are the goals for every child and family we encounter. Employees investigate allegations, assess child safety and risk contributors, and help stabilize families that have been weakened through poverty, illness or crisis. DCFS provides safe and appropriate placement for children in County custody, and helps achieve permanency through reunification, legal custody or adoption.

### Essential Job Functions

Under the supervision of the Social Services Supervisor, the Family Service Aide 2 directly monitors and cares for children, ranging from infancy to 18 years of age, in the child care room at the Division of Children & Family Services (DCFS). The Family Service Aide 2 is responsible for ensuring that all children's needs are met while they are in DCFS care, including but not limited to bathing, feeding, and clothing. The Family Service Aide 2 provides care to children in various situations, maintains a warm, cheerful, and welcoming environment for children to feel comfortable in while they are under care. The Family Service Aide 2 maintains the cleanliness of the child care room. The position requires physical fitness to the degree that the Family Service Aide 2 will be on their feet most of the time and must lift children up to 50lbs from time to time.

### Minimum Requirements

High school diploma or equivalent; minimum one (1) year in child care; must be able to exercise good judgment in unusual situations and with unforeseen problems; ability to perform mathematical calculations; ability to read and write English

### Application Process

This is a competitive, classified position. The Personnel Review Commission (PRC) will check your application to make sure you meet the minimum qualifications. If you do, the PRC will invite you to take a civil service examination. The exam is specific to this position. Everyone who passes the exam goes on an eligibility list. To fill this opening, the PRC sends the hiring department and Human Resources (HR) a certified eligibility list with the top 25% candidates (or at least the ten highest scoring candidates,

whichever is greater). HR helps the hiring department decide who from the certified list to follow up with for interviews and then a job offer.

Most of our communication with candidates is through email. Regularly check the email address you gave us in your job profile. Watch your Spam folder, just in case.

If we offer you a job, you must pass a drug screen and background check before the offer becomes final. Prior criminal convictions do not automatically disqualify you from employment; the County looks at criminal convictions on a case-by-case basis using the guidelines in Chapter 306 of the County Code.

#### EQUAL OPPORTUNITY EMPLOYER

Cuyahoga County is committed to fostering a diverse and inclusive workforce, which includes building an environment that respects the individual, promotes innovation and offers opportunities for all employees to develop to their full potential. A diverse workforce helps the County realize its full potential. The County benefits from the creativity and innovation that results when people with different experiences, perspectives, and cultural backgrounds work together.

The County is committed to providing equal employment opportunities for all individuals regardless of race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation.

If you need assistance applying or participating in any part of the candidate experience, contact Human Resources at 216-443-7190 and ask to speak with a talent acquisition team member.